

**JOB DESCRIPTION**  
**Vacancy Ref: A2892**

<b>Job Title:</b>	Research Associate in Language and Literacy Development	<b>Present Grade:</b> 6P
<b>Department/College:</b>	Department of Psychology	
<b>Directly responsible to:</b>	Kate Cain	
<b>Supervisory responsibility for:</b>	casual RAs to be appointed	
<b>Other contacts</b>		
<b>Internal:</b>		
Padraic Monaghan, Katie Alcock, Gert Westermann and all academic, research and support staff colleagues, and research students/ volunteers in the Department of Psychology; colleagues across departments of the University and central administration.		
<b>External:</b>		
Research participants; representatives of the funders; stakeholders from partner institutions; and external agencies including childcare and education providers.		
<b>Major Duties:</b>		
<div><div>1.</div><div>To support a range of experimental studies testing children on language and literacy development, off-site.</div></div> <div><div>2.</div><div>To assist in participant recruitment for the Project, and maintenance of a confidential participant database. You will manage confidential information provided by participants in accordance with University and Funder’s guidelines, and deal with ethical and administrative issues relating to the Project, and efficiently manage and catalogue large volumes of data in accordance with the ESRC Centre’s Data Management Plan.</div></div> <div><div>3.</div><div>To assist in participant timetabling for studies, contacting children’s caregivers and schools.</div></div> <div><div>4.</div><div>To undertake data collection, working to established Department protocols, including safeguarding policies; and contribute to data analysis.</div></div> <div><div>5.</div><div>To support the dissemination of the research, including contribution to research publications and conference presentations.</div></div> <div><div>6.</div><div>To contribute to project reports and presentations to stakeholders where appropriate.</div></div> <div><div>7.</div><div>Under the direction of your Line Manager, to make a contribution to the development of applications for future research grant funding.</div></div> <div><div>8.</div><div>To contribute to the Project and Department’s Impact Agenda, by assisting in arranging events for academic and non-academic partners (e.g. childcare and education providers, NHS partners, public engagement with science events, and local and national media).</div></div> <div><div>9.</div><div>To identify and engage in personal development opportunities to support your career development, including developing your personal research agenda, as provided by the Department, by the University, or by external bodies.</div></div> <div><div>10.</div><div>You may also be required to carry out any other duties, commensurate with the grade of the post, as directed by your line manager or their nominee.</div></div>		